

2019 Dates & Fees

SCHOOL DATES

- LSI is open from Monday 7th January - Friday 20th December 2019. We re-open on Monday 6th January 2020.
- Summer period is from Monday 10th June - Friday 30th August 2019.
- Students can start on any Monday, except public holidays.
- Public Holidays: 19th April, 22nd April, 6th May, 27th May, 26th August. *No General English classes on public holidays, but Business English afternoon classes run as normal.*
- Minimum age 18 (average age 23).
Maximum class size 12 (average 10).

FEES

Registration fee: £80

This is non-refundable and is paid on all courses.

Special Offer

1 free week of tuition for every 11 weeks booked and paid for in advance (i.e. study for 12, pay for 11).

Non-Summer Period

Different tuition fees apply in the non-summer period.

Fees include course books and other teaching materials, but not the optional social programme evenings or trips.

Course Hours: In all options, one study hour = 60 minutes
All courses offer an extra 7 HOURS SUPERVISED self-access study + daily homework.

COURSE OPTIONS

COURSE FEES

NON-SUMMER SUMMER

Course 1: IELTS PREPARATION

22½ study hours per week / maximum 12 students per class / minimum 4 weeks
Required Level: At least lower-intermediate (Level 4 IELTS, CEFR B1)

£270

per week

£295

per week

Course 2: CAMBRIDGE EXAM PREPARATION (CPE, CAE, FCE)

22½ study hours per week / maximum 12 students per class / minimum 2 weeks

£270

per week

£295

per week

Course 3: FULL-TIME GENERAL ENGLISH

22½ study hours per week / maximum 12 students per class / minimum 2 weeks
No minimum required level

£270

per week

£295

per week

Course 4: GENERAL ENGLISH + BUSINESS ENGLISH

25 study hours per week: 12½ hours General English (maximum 12 students per class, minimum age 18) + 12½ hours in Small Business Group (maximum 4 students, minimum age 25).
Required Level: Lower-Intermediate. The minimum age to take part in Business English programmes is 25. However, please note that the minimum age of the students in the General English morning component is 18. Minimum 2 weeks.

£625

per week

£625

per week

*Important Notes: General English one-to-one lessons are available on request at £60 per hour – please check availability with the school.
When a student's course dates include tuition weeks which are in both the NON-SUMMER and the SUMMER periods, then the non-summer tuition fee will apply to the non-summer weeks and the summer tuition fee will apply to the summer weeks.*

Accommodation

HOMESTAY

£155 (non-summer) / £165 (summer) pw / extra night £25

- Homestay is on a half-board basis (breakfast and dinner during the week, all meals at weekends).
- Students should arrive at their homestay on Sunday and leave on Saturday.
- We are proud of our ability to recruit some of the best homestay families, which is helped by the fact that, in this beautiful and historic university city of 200,000 people, there are very few language schools.
- We also offer private home accommodation (more than 4 students in the home). All the facilities offered are the same as with a homestay family but there may be less direct contact with the host(s). Please let us know if you feel this would not be suitable and you would prefer to live in a house with fewer students.

SELF-CATERING

FULL EN SUITE ROOM

£165 (non-summer) / £175 (summer) pw / extra night £25

SUPERIOR ROOM (WITH A PRIVATE SHOWER AND WASH BASIN)

£155 (non-summer) / £165 (summer) pw / extra night £25

- Self-catering is very popular, so please book early and always check availability first before booking.
- Self-catering is organised in one of our student houses, all within easy walking distance of school.
- Houses are mixed nationality and only available to LSI students.
- All houses are fully furnished, all bedding is provided and free Wi-Fi is included.

Airport Taxi Transfer

HEATHROW OR GATWICK AIRPORT

On arrival: £135

On arrival and departure: £210

SOUTHAMPTON EASTLEIGH AIRPORT

On arrival: £70

On arrival and departure: £120

IELTS and Cambridge Exam Courses

THE IELTS TEST

The International English Language Testing System is the key language qualification required for entry into British, Australian and many American universities and colleges of higher education. LSI is one of the few private UK language schools approved by the British Council as an official testing centre. We also assist and give advice to students with their university applications. We usually hold two IELTS examinations per month and students can collect their results at school on the 13th day after the test. **The cost of the exam is £165*** (in addition to tuition fees). Please indicate on the Registration Form if you wish to take an IELTS test while you are at LSI and in which month you wish to do it. Cheques should be made payable to Language Specialists International and sent with the application form. Please note that places cannot be reserved without payment. If you wish to cancel or postpone your test, you must give at least 5 weeks' notice and pay an administration charge of £30. If you do not give 5 weeks' notice, you must pay the exam fee in full.

IELTS Exam Dates 2019

Academic Module: 19 January, 9 February, 23 February, 9 March, 23 March, 6 April, 27 April, 11 May, 18 May, 1 June, 22 June, 6 July, 27 July, 17 August, 7 September, 28 September, 12 October, 26 October, 23 November, 7 December

General Training Module: 19 January, 9 February, 23 March, 6 April, 27 April, 11 May, 1 June, 6 July, 27 July, 17 August, 7 September, 28 September, 12 October, 26 October, 23 November, 7 December

Cambridge Examinations

At LSI, we offer full-time preparation courses for the FCE (First Certificate in English), CAE (Certificate in Advanced English) and CPE (Certificate of Proficiency in English). The courses all follow a Cambridge exam course book and focus on the exam preparation syllabus.

Cambridge Course And Exam Dates

Course	Weeks	Start Date	Finish Date	Exam Date
FCE	9	07/01/19	08/03/19	09/03/19
FCE	10	01/04/19	07/06/19	08/06/19
FCE	9	24/06/19	23/08/19	22/08/19
FCE	13	16/09/19	13/12/19	14/12/19
CAE	10	07/01/19	15/03/19	16/03/19
CAE	12	01/04/19	21/06/19	22/06/19
CAE	9	24/06/19	23/08/19	23/08/19
CAE	12	16/09/19	06/12/19	07/12/19
CPE	9	07/01/19	08/03/19	09/03/19
CPE	11	01/04/19	14/06/19	13/06/19
CPE	9	24/06/19	23/08/19	N/A
CPE	12	16/09/19	06/12/19	05/12/19

Cambridge Exam Fees for 2019

Course	Price
FCE	£155*
CAE	£160*
CPE	£165*

* Prices are subject to change without notification.

IMPORTANT: Please note that the speaking exams are held on a different date to the written exams. Please be careful when booking flights and accommodation at the end of your course.

GENERAL INFORMATION

- The minimum age for General English, Cambridge and IELTS courses is 18. The minimum age for Business English programmes is 25.
- The school is closed on public holidays, except for Business English afternoon classes.
- LSI has a **24-hour emergency phone number**: 0780 339 2476 (or +44 780 339 2476 if phoning from outside Britain).
- You should arrive at school by 9:00am on your first day.
- **INSURANCE: We strongly advise you to take out travel and medical insurance before leaving home. This should cover loss or damage to personal possessions and loss of tuition fees if you have to finish your course early for any reason. As well as private insurance, if you are a European National, please remember to bring your European Health Insurance Card (EHIC)**
- LSI keeps personal information in both electronic and paper format. When requested, this information is passed onto third parties such as the British Council, ISI and UKVI.
- LSI may use photographs or short video clips from school social activities for marketing and promotional materials. You will be asked whether you are happy for us to use images that you may feature in at the start of your course.
- For school rules, policies and procedures, please see our website www.lsi-portsmouth.co.uk/school-policies/

VISAS

If you are from the **EU, Switzerland, Iceland, Norway or Liechtenstein**, you do **not** need a visa and **can** work in the UK. If you come from **any other country**, you **do** need a visa and **cannot** work in the UK. It is your responsibility to ensure you have the correct type of visa and sufficient duration to study in the UK. There are 2 main types of student visa: General Student Visa (GSV) and Short-Term Student Visa (6 months or 11 months).

If you do not have the correct type of visa to study, or lose your right to remain in the UK, any contract with the school will be cancelled and you will not be allowed to study.

If you apply for a GSV, we will only issue you with a CAS number if we are satisfied that you both intend and are able to complete the course of study booked, your Tier 4 application meets UKVI requirements and all your tuition fees and cost of the CAS have been paid in full. We are obliged to inform the Home Office if you do not follow your visa conditions.

HOW TO BOOK

Please complete our REGISTRATION FORM and e-mail it to us, or book through our website. In order to process your booking, **we must receive a non-refundable £300 deposit**, which you can send to us via a bank transfer (please send us proof of this payment) or by cheque.

After receiving your registration form and deposit, we will send you a booking confirmation and any necessary immigration documents for short term student visa applications. Documents for GSV applications will be sent once the terms and conditions above have been met. We will also send an invoice; the balance of this is due at least 3 weeks before the start of the course.

Accommodation details and taxi transfer details (if booked) will be sent around 2 weeks before the start of the course please send us your arrival information as soon as possible.

TERMS & CONDITIONS

- In booking with us, **you agree to accept LSI's Terms & Conditions.**
- If you book via a representative or Educational Tour Operator (ETO), their terms & conditions may apply.
- **A £300 non-refundable deposit is required for all bookings.**
- The £80 registration fee includes materials and course books.
- LSI reserves the right to refuse an enrolment.
- LSI is not liable for loss of tuition or other services caused by factors outside of our control (natural events e.g. flooding, earthquake, storms). Refunds in these instances will not be made.

Before Starting a Course

- If we receive notice of cancellation before the start of a course, all tuition and accommodation fees will be refunded less the £300 deposit.
- If we receive notice of postponement less than 1 week (5 working days) before the planned start of a course, you will lose the £300 deposit and be required to pay another deposit before we can confirm a new start date.
- If you are waiting for a visa and think that you may be delayed, you must let us know at least 1 week before your planned start date or you may lose your deposit and have to pay another £300.
- If your visa application is refused, all accommodation and tuition fees will be refunded (less irrecoverable costs e.g. bank charges and CAS fee) but only when we have seen a copy of the visa refusal letter. The £80 registration fee is non-refundable in any case.

After Starting a Course

- It is LSI's policy that **all tuition fees are non-refundable once the course begins**, so you should **make sure your insurance policy will cover this in case you have to stop your course early.**
- Homestay fees are refundable subject to 1 full week's notice.
- Self-catering fees are refundable subject to 4 weeks' notice.
- If you have a GSV, accommodation fees will only be refunded if you show us documentary evidence that you are enrolled and sponsored by another UK institution or have booked and paid for a flight home. Refunds are usually made to the person who paid the fees (not necessarily to the student). Bank charges are at your expense.
- LSI reserves the right to ask students to leave the school without refunding or crediting tuition fees in the event of misconduct, criminal behaviour or serious attendance problems. Please see the school's website for our disciplinary procedures.
- Unacceptable behaviour in school accommodation may result in students being asked to leave – we cannot guarantee that we will be able to find suitable, alternative accommodation.

HOLIDAYS

You may take a holiday during your course, up to a **maximum of 4 weeks**, provided you **give LSI at least 1 week's notice**. The holiday weeks are given as a **course credit** and you can take these unused study weeks at a later date, within a 12-month period. **Please note that course credits are non-refundable and must be taken as study weeks.**

Homestay accommodation: If you are away for a full week (weekend to weekend) and give 1 week's notice, we will refund 50% of the fees.

Self-catering: There are no refunds for holidays taken.

BANK DETAILS

All fees are payable, in GBP Sterling, at least 3 weeks in advance to: LANGUAGE SPECIALISTS INTERNATIONAL, National Westminster Bank PLC, Commercial Road Branch, Portsmouth, England. PO1 1EJ.

A/c No. 89795482 **Sort Code** 56-00-64 **SWIFT Code** NWB KGB 2L

IBAN Code GB15 NWBK 5600 6489 7954 82

Please note that you are responsible for covering the cost of bank charges. To identify your payment quickly and easily, please include the INVOICE NUMBER and STUDENT SURNAME in the details: e.g. '18999-Smith'

English Courses for Adults Over 30

2019 Prices

Registration fee	This is non-refundable and for all courses £80
CORE	£365 per week 15 hours per week mornings only Start date: every Monday except Public Holidays
<p>Summer period is from Monday 10th June to Friday 30th August 2019. Public holidays: Friday 19th April, Monday 22nd April, Monday 6th May, Monday 27th May, Monday 26th August. No 30+ classes on public holiday except the Business Communication afternoon component.</p>	
PLUS Afternoon Electives	
• INTENSIVE	CORE + 10 hours group afternoon lessons - £570 per week If groups are too small, the equivalent 1:1 classes will be offered
• BUSINESS COMMUNICATION	CORE + Business Communication minigroups - £860 Total = 27½ hours Minimum level: lower-intermediate
• INDIVIDUAL / 1:1	CORE + 5 hours 1:1 per week - £640 CORE + 10 hours 1:1 per week - £915
• CULTURE	Afternoon culture trips CORE + Culture - £640 per week Price includes accompanying teacher, transport and entry to attractions/museums. * 4 afternoon activities per week - Friday afternoons free Culture week start dates: 15/4/19, 20/5/19, 24/6/19, 22/7/19, 19/8/19, 16/9/19, 14/10/19 Please note these weeks may be subject to change; we will notify you in advance should that be the case. There must be a minimum of 2 students for a Culture week to take place * There may be a supplement for certain trips
<p>All courses offer an extra 7 HOURS' SUPERVISED self-access study + daily homework In all options, one study hour = 60 minutes</p>	
Weekend 1:1	This is an add-on option for those without much time and wanting to make the most out of their time. Timetable can be arranged upon booking and is subject to teacher availability. 5 hours per day £480, 6 hours per day £576
ACCOMMODATION: Homestay	To enhance the social, cultural and intensive language experience, we encourage participants to stay with one of our carefully-selected homestays. Half-board basis: breakfast and dinner on weekdays - all meals at the weekend. £155 (non-summer) / £165 (summer) pw / extra night £25 Executive host families are possible, subject to availability: £250 per week
Self-catering student house	SUPERIOR (private shower and wash basin, shared toilets) £155 (non-summer) / £165 (summer) pw / extra night £25 FULL EN SUITE £165 (non-summer) / £175 (summer) pw / extra night £25

Trainer-accompanied lunch	Improve your socialising skills in English: participants take their lunch at a local restaurant accompanied by other participants and a member of staff. This is an opportunity to practise your 'small talk' with colleagues from different countries and varied levels. £100 per week Monday to Friday – including main course, drinks, coffee
Airport taxi transfers	Heathrow or Gatwick Airport: £135 on arrival/ £210 on arrival and departure. Southampton Eastleigh Airport: £70 on arrival/ £120 on arrival and departure.

Social programme

The course also provides opportunities to practise your social English, enhance your intercultural awareness and meet new friends from all over the world.

Social programme: The optional evening social programme is full and varied and includes visits to restaurants and pubs, theatres and cinemas, museums and many other activities.

Our teachers will also help you organise a wide range of weekend excursions to places of cultural and historical interest.

A typical week may include:

MONDAY	Welcome drinks (free)
TUESDAY	Guided tour of historic Portsmouth (free) or pub (£10 – £15)
WEDNESDAY	Salsa (£4) or Conversation Club (free)
THURSDAY	Dinner on the waterfront (£25 – £35) or Badminton (£3)
FRIDAY	Visit to Spinnaker Tower (£8.50) or Cinema night (£7)
SATURDAY	Trip to London (£20) or Excursion to Stonehenge and Salisbury (£30)

GENERAL INFORMATION	VISAS
<ul style="list-style-type: none"> The minimum age for 30+ courses is 30. There are no 30+ classes on public holidays, except the Business Communication afternoon component. LSI has a 24-hour emergency phone number: 0780 339 2476 (or +44 780 339 2476 if phoning from outside Britain). You should arrive at school by 8:30am on your first day. INSURANCE: We strongly advise you to take out travel and medical insurance before leaving home. This should cover loss or damage to personal possessions and loss of tuition fees if you have to finish your course early for any reason. As well as private insurance, if you are a European National, please remember to bring your European Health Insurance Card (EHIC). LSI keeps personal information in both electronic and paper format. When requested, this information is passed onto third parties such as the British Council, ISI and UKVI. LSI may use photographs or short video clips from school social activities for marketing and promotional materials. You will be asked whether you are happy for us to use images that you may feature in at the start of your course. For school rules, policies and procedures please see our website www.lsi-portsmouth.co.uk/en/school-policies-rules 	<p>If you are from the EU, Switzerland, Iceland, Norway or Liechtenstein, you do not need a visa and can work in the UK. If you come from any other country, you do need a visa and cannot work in the UK. It is your responsibility to ensure you have the correct type of visa and sufficient duration to study in the UK. There are 2 main types of student visa:</p> <p>General Student Visa (GSV) and Short-Term Student Visa (6 months or 11 months).</p> <p>If you do not have the correct type of visa to study, or lose your right to remain in the UK, any contract with the school will be cancelled and you will not be allowed to study.</p> <p>If you apply for a GSV, we will only issue you with a CAS number if we are satisfied that you both intend and are able to complete the course of study booked, your Tier 4 application meets UKVI requirements and all your tuition fees and cost of the CAS have been paid in full.</p> <p>We are obliged to inform the Home Office if you do not follow your visa conditions.</p>
HOLIDAYS	HOW TO BOOK
<p>Depending on your course you may be able to take a holiday of up to a maximum of 4 weeks, provided you give LSI at least 1 week's notice. Holidays are not permitted on some courses (e.g. closed groups). If a holiday is permitted, the weeks are given as a course credit and you can take these unused study weeks at a later date, within a 12-month period. Please note that course credits are non-refundable and must be taken as study weeks.</p> <p>Homestay accommodation: If you are away for a full week (weekend to weekend) and give 1 week's notice, we will refund 50% of the fees.</p> <p>Self-catering: There are no refunds for holidays taken.</p>	<p>Please complete the relevant course registration form and e-mail it to us, or book through our website. In order to process your booking, we must receive a non-refundable £300 deposit, which you can send to us via a bank transfer (please send us proof of this payment) or by cheque.</p> <p>After receiving your registration form and deposit, we will send you a booking confirmation and any necessary immigration documents for short-term visa applications. Documents for GSV applications will be sent once the terms and conditions above have been met. We will also send an invoice; the balance of this is due at least 3 weeks before the start of the course.</p> <p>Accommodation details and taxi transfer details (if booked) will be sent around 2 weeks before the start of the course please send us your arrival information as soon as possible.</p>

TERMS & CONDITIONS

- In booking with us, **you agree to accept LSI's Terms & Conditions.**
- If you book via a representative or Educational Tour Operator (ETO), their terms & conditions may apply.
- **A £300 non-refundable deposit is required for all bookings.**
- The £80 registration fee includes materials and course books.
- LSI reserves the right to refuse an enrolment.
- LSI is not liable for loss of tuition or other services caused by factors outside of our control (natural events e.g. flooding, earthquake, storms). Refunds in these instances will not be made.

Before Starting a Course

- If we receive notice of cancellation before the start of a course, all tuition and accommodation fees will be refunded less the £300 deposit.
- If we receive notice of postponement less than 1 week (5 working days) before the planned start of a course, you will lose the £300 deposit and be required to pay another deposit before we can confirm a new start date.
- If you are waiting for a visa and think that you may be delayed, you must let us know at least 1 week before your planned start date or you may lose your deposit and have to pay another £300.
- If your visa application is refused, all accommodation and tuition fees will be refunded (less irrecoverable costs e.g. bank charges and CAS fee) but only when we have seen a copy of the visa refusal letter. The £80 registration fee is non-refundable in any case.

After Starting a Course

- It is LSI's policy that **all tuition fees are non-refundable once the course begins**, so you should **make sure your insurance policy will cover this in case you have to stop your course early.**
- Homestay fees are refundable subject to 1 full week's notice.
- Self-catering fees are refundable subject to 4 weeks' notice.
- If you have a GSV, accommodation fees will only be refunded if you show us documentary evidence that you are enrolled and sponsored by another UK institution or have booked and paid for a flight home. Refunds are usually made to the person who paid the fees (not necessarily to the student). Bank charges are at your expense.
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- Unacceptable behaviour in school accommodation may result in students being asked to leave - we cannot guarantee that we will be able to find suitable, alternative accommodation.

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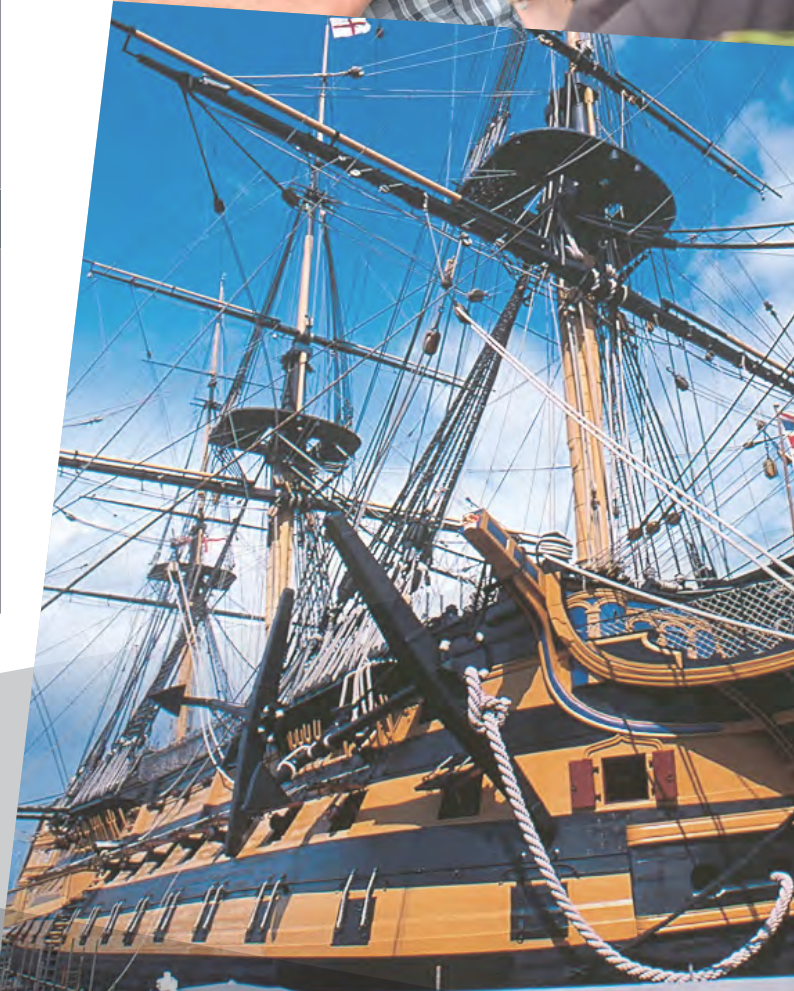
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IBAN Code GB15 NWBK 5600 6489 7954 82

Please note that you are responsible for covering the cost of bank charges. To identify your payment quickly and easily, please include the INVOICE NUMBER and STUDENT SURNAME in the details: e.g. '18999-Smith'



EXECUTIVE COMBINATION: 1:1 + minigroup	Fees and teaching hours per week
<p>This option combines 50% 1:1 lessons with 50% small group (maximum 4 participants) and offers the advantages of both individual and group tuition: the 1:1 mornings concentrate on the individual's specific language difficulties and specialist vocational vocabulary; the afternoons focus on communication and intercultural exchange with participants of different nationalities and commercial backgrounds in the context of professional situations – presentations, meetings, negotiating, leading an international team, intercultural awareness in working environments.</p> <p>Who's this for?</p> <ul style="list-style-type: none"> • This programme is for those who want to improve communicative performance in a wide range of professional, business and commercial contexts. • Trainees with a lower-intermediate level or above. 	<p>25 hrs £1,245 plus £80 registration fee per student</p>
<p>EXECUTIVE COMBINATION PLUS: 1:1 + minigroup</p> <p>As above but with 5 extra 1:1 hours. Total 17.5 hours 1:1 + 12.5 hours small group.</p>	<p>30 hrs £1,545 plus £80 registration fee per student</p>
ALL-DAY 1:1 'INDIVIDUAL COACHING'	
<p>This is a focused and highly-individualised programme, based on a detailed needs analysis of the professional and social needs of the participants.</p> <p>Who's this for?</p> <ul style="list-style-type: none"> • Participants who have a very specialist agenda for their course. • Trainees who may wish to only have lessons in the morning or outside our normal timetable hours. • Students of a low level (lower intermediate or below/A1 & A2) who do not have the communicative competence/ability to participate in the open groups. 	<p>25 hrs £1,500 plus £80 registration fee per student</p> <p>More / less intensive options are available: Semi-intensive – 15 hours per week £900 Intensive – 20 hours per week £1,200 Intensive plus – 30 hours per week £1,800</p>
OPEN GROUP: Minigroup of maximum 4	
<p>The 'Open Group' consists of a maximum of 4 participants from different companies. The group is mixed nationality but with homogenous language levels: the focus is on communication and intercultural exchange in the context of professional situations as well as improvement of grammar and vocabulary. The content of this course is based on the needs of the group.</p> <p>Who's this for?</p> <ul style="list-style-type: none"> • This programme is aimed at students with a good communicative level who want to develop confidence and fluency. • Trainees with a lower-intermediate level or above. 	<p>25 hrs £995 plus £80 registration fee per student</p>
CLOSED GROUP: Maximum 6	
<p>A 'Closed Group' consists of participants from the same company or organisation with compatible language levels and training needs. This option allows us to concentrate on the specific professional and linguistic needs which are particular to the group, and to introduce authentic materials from the client company. The maximum number of participants per group is six.</p> <p>Who's this for?</p> <ul style="list-style-type: none"> • Trainees from the same company with a similar level and training needs. • Companies who want to encourage team-building and bonding. • Groups who may wish to only have lessons in the morning or outside our normal timetable. 	<p>25 hrs £2,400 plus £80 registration fee per student</p> <p>Prices per group of maximum 6 students: Students can choose more / less intensive timetables. Semi-intensive – 15 hours per week £1,440 Intensive – 20 hours per week £1,920 Intensive plus – 30 hours per week £2,880</p>

Remember we are very flexible, if you have a special request for a group or individual just ask!

Registration fee	This is non-refundable and for all courses. £80
Extra 5 hour 1:1 block	This can be added to any of our courses for those wanting an even more intensive course. Timetable can be arranged upon booking. £300
Weekend 1:1 or closed group	This is an add-on option for those without much time and wanting to make the most out of their time. Timetable can be arranged upon booking and is subject to teacher availability. 5 hours per day £450, 6 hours per day £540
Trainer-accompanied lunch	Improve your socialising skills in English: participants take their lunch at a local restaurant accompanied by other participants and a member of staff. This is an opportunity to practise your 'small talk' with colleagues from different countries and varied levels. £100 per week Monday to Friday - including main course, drinks, coffee
Homestay accommodation	To enhance the social, cultural and intensive language experience, we encourage participants to stay with one of our carefully-selected Executive homestays. Our families are educated, hospitable retired people or professionals who love welcoming international students. Feedback over the years has demonstrated outstanding satisfaction levels. Half-board basis: breakfast and dinner on weekdays - all meals at the weekend. £250 per week - Sunday to Saturday; £35 per extra night
Hotels	There are a variety of hotels in Portsmouth which can be booked by LSI. However, the charges must be paid directly to the hotel.
G! Boutique Hotel	Prices from £80 per night , incl. breakfast and WiFi - individual, customer-focused, owned by ex-founder of LSI; http://www.g-boutiquehotel.co.uk/
Holiday Inn (4 star)	Prices from £89 per night , incl. breakfast - conventional, modern, close to LSI.
Airport taxi transfers	Heathrow or Gatwick Airport: £135 on arrival/ £210 on arrival and departure. Southampton Eastleigh Airport: £70 on arrival/ £120 on arrival and departure.

Terms & Conditions

Cancellation charges for Executive Business students

Cancellation 3 - 5 working days before commencement date: 50% of first week tuition fees plus registration fee.

2 working days or less: 100% of first week tuition fees plus registration fee. Non-appearance on first day of course: 100% of first week tuition, registration, accommodation and arrival taxi (if booked).

How to book

- In booking with us, you agree to accept LSI's terms & conditions.
- If you book via a representative, their terms & conditions may apply.
- When you want to book/confirm the course, please fill in and return the COURSE REGISTRATION FORM to us as soon as possible. We shall then e-mail you the first BOOKING CONFIRMATION form; please check the information on this form carefully and let us know immediately if you have any doubts or questions.
- We shall also send you the FORMAL INVOICE; please do not pay the fees before you receive this invoice. As soon as you receive LSI's formal invoice, please follow the payment instructions on the invoice.
- Once you send us your arrival details, we shall then send you the FINAL CONFIRMATION form which will also include the name, address & telephone number of the host family (or hotel), together with the arrival instructions and an emergency telephone number.
- PLEASE ENSURE that you receive a copy of the FINAL CONFIRMATION form, or, at the very least, the key information which it contains and have it with you when you arrive in Portsmouth.

Language Specialists International

1-13 Lord Montgomery Way
Portsmouth
Hampshire PO1 2AH
United Kingdom
Tel: **+ 44 2392 291811**
Fax: **+ 44 2392 750435**
info@lsi-portsmouth.co.uk
www.lsi-portsmouth.co.uk



General information

- The minimum age for all executive courses is 25
- The minimum duration is 1 week for all Executive courses
- Courses start every Monday, including Bank Holidays
- LSI is open from Monday 7th January 2019 until Friday 20th December. We will re-open on Monday 6th January 2020.
- LSI has a 24-hour emergency phone number: 0780 339 2476 (or +44 780 339 2476 if phoning from outside Britain)
- Students are expected to arrive at school at 8:30 on Monday morning
- All teaching materials are included in the course price.
- LSI may use photographs or short video clips from school social activities for marketing and promotional materials. You will be asked whether you are happy for us to use images that you may feature in at the start of your course.

Bank details

We strongly advise you to take out travel and medical insurance before leaving home. This should cover loss or damage to personal possessions and loss of tuition fees if you have to finish your course early for any reason.

LSI keeps personal information in both electronic and paper format. When requested, this information is passed onto third parties such as the British Council, ISI and UKVI.

LSI reserves the right to ask students to leave the school without refunding or crediting tuition fees in the event of misconduct, criminal behaviour or serious attendance problems. Please see the school's website for our disciplinary procedures.

Bank details

All fees are fully payable in advance to:

LANGUAGE SPECIALISTS INTERNATIONAL,
National Westminster Bank PLC,
Commercial Road Branch, Portsmouth, England.

Account number: 89795482

Sort code: 56-00-64

SWIFT code: NWBKGB2L

IBAN code: GB15 NWBK 5600 6489 7954 82

So that we can identify your payment quickly and easily, please include the INVOICE NUMBER and STUDENT SURNAME in the details, for example '18999-Smith'

Our standard timetable is an intensive programme based on 40 study hours per week: 25 hours contact teaching plus 5 to 10 self-access study hours plus 10 hours social English during coffee breaks and over lunch (at additional cost) with tutor plus evening social activities.

English and golf

We also offer Professional English plus Golf programmes: designed to combine focused Professional Communications training with the practice, language and etiquette of golf. A variety of programme options are designed to suit a range of needs, from the relative beginner to the serious player wanting to improve their social communication skills while playing golf in the beautiful English countryside. More information can be found on our website <http://lsi-portsmouth.co.uk/en/professional-english-plus-golf> or on request.

Social and cross-cultural programme

The course also provides opportunities to practise your social English, enhance your intercultural awareness and network with professionals from all over the world, as real-life work situations include communication with people from all countries with all levels of English and these reflect those situations.

Accompanied lunches: participants take their lunch at a local restaurant all together, accompanied by an LSI trainer.

Executive homestay: This will give you intensive contact with native speakers and an opportunity to network and build friendships, and will also allow you a unique insight into UK culture.

Social programme: The optional evening social programme is full and varied and includes visits to restaurants and pubs, theatres and cinemas, museums and many other activities.

Our teachers will also help you organise a wide range of weekend excursions to places of cultural and historical interest.

A typical week may include:

MONDAY	Welcome drinks (free)
TUESDAY	Guided tour of historic Portsmouth / pub (£10 - £15)
WEDNESDAY	At home with the homestay
THURSDAY	Dinner on the waterfront (£25 - £35)
FRIDAY	Farewell drinks (free)
SATURDAY	Trip to the Isle of Wight (£20 - £25)

2019 Prices

Registration fee	This is non-refundable and for all courses. £80
Methodology and Language for Secondary School Teachers 22.5 hours per week	£460 per week £900 for 2 weeks Start date: 28/1/19, 17/6/19, 15/7/19, 19/8/19, 14/10/19 Closed groups are available throughout the year on request
CLIL for Secondary School Teachers 22.5 hours per week	£460 per week £900 for 2 weeks 28/1/19, 17/6/19, 15/7/19, 19/8/19, 14/10/19 Closed groups are available throughout the year on request
Summer period: 10th June - 30th August 2019 Public Holidays: 19th April, 22nd April, 6th May, 27th May, 26th August Classes do not run on these days	
All courses offer an extra 7 HOURS SUPERVISED self-access study + daily homework In all options, one study hour = 60 minutes	
Accommodation: Homestay	To enhance the social, cultural and intensive language experience, we encourage participants to stay with one of our carefully-selected homestays. Half-board basis: breakfast and dinner on weekdays – all meals at the weekend. £155 (non-summer) / £165 (summer) pw / extra night £25
Self-catering student house	SUPERIOR (private shower and wash basin, shared toilets) £155 (non-summer) / £165 (summer) pw / extra night £25 FULL EN SUITE £165 (non-summer) / £175 (summer) pw / extra night £25
Airport taxi transfers	Heathrow or Gatwick Airport: £135 on arrival / £210 on arrival and departure. Southampton Eastleigh Airport: £70 on arrival / £120 on arrival and departure.

Social and cross-cultural programme

The course also provides opportunities to practise your social English, enhance your intercultural awareness and network with others from all over the world.

Social programme: The optional evening social programme is full and varied and includes visits to restaurants and pubs, theatres and cinemas, museums and many other activities.

Our teachers will also help you organise a wide range of weekend excursions to places of cultural and historical interest.

A typical week's social programme:

MONDAY	Welcome drinks
TUESDAY	Guided tour of historic Portsmouth (free) or fitness class £2
WEDNESDAY	Salsa (£4) or Conversation Club (free)
THURSDAY	Dinner on the waterfront (£25 - £35) or Yoga (£2)
FRIDAY	Visit to Spinnaker Tower (£7) or Cinema night (£7)
SATURDAY	Trip to London (£20) or Excursion to Stonehenge and Salisbury (£30)

GENERAL INFORMATION	VISAS
<ul style="list-style-type: none"> The minimum age for Teacher Training courses is 20. There are no Teacher Training classes on public holidays. LSI has a 24-hour emergency phone number: 0780 339 2476 (or +44 780 339 2476 if phoning from outside Britain). You should arrive at school by 8:30am on your first day. INSURANCE: We strongly advise you to take out travel and medical insurance before leaving home. This should cover loss or damage to personal possessions and loss of tuition fees if you have to finish your course early for any reason. Our PIC code for Erasmus+ funding is: 918387950 LSI keeps personal information in both electronic and paper format. When requested, this information is passed onto third parties such as the British Council, ISI and UKVI. LSI may use photographs or short video clips from school social activities for marketing and promotional materials. You will be asked whether you are happy for us to use images that you may feature in at the start of your course. For school rules, policies and procedures please see our website www.lsi-portsmouth.co.uk/en/school-policies-rules 	<p>If you are from the EU, Switzerland, Iceland, Norway or Liechtenstein, you do not need a visa and can work in the UK. If you come from any other country, you do need a visa and cannot work in the UK. It is your responsibility to ensure you have the correct type of visa and sufficient duration to study in the UK. There are 2 main types of student visa:</p> <p>General Student Visa (GSV) and Short-Term Student Visa (6 months or 11 months).</p> <p>If you do not have the correct type of visa to study, or lose your right to remain in the UK, any contract with the school will be cancelled and you will not be allowed to study.</p> <p>If you apply for a GSV, we will only issue you with a CAS number if we are satisfied that you both intend and are able to complete the course of study booked, your Tier 4 application meets UKVI requirements and all your tuition fees and cost of the CAS have been paid in full.</p> <p>We are obliged to inform the Home Office if you do not follow your visa conditions.</p>
HOLIDAYS	HOW TO BOOK
<p>Depending on your course you may be able to take a holiday of up to a maximum of 4 weeks, provided you give LSI at least 1 week's notice. Holidays are not permitted on some courses (e.g. closed groups). If a holiday is permitted, the weeks are given as a course credit and you can take these unused study weeks at a later date, within a 12-month period. Please note that course credits are non-refundable and must be taken as study weeks.</p> <p>Homestay accommodation: If you are away for a full week (weekend to weekend) and give 1 week's notice, we will refund 50% of the fees.</p> <p>Self-catering: There are no refunds for holidays taken.</p>	<p>Please complete the relevant course registration form and e-mail it to us, or book through our website. In order to process your booking, we must receive a non-refundable £300 deposit, which you can send to us via a bank transfer (please send us proof of this payment) or by cheque.</p> <p>After receiving your registration form and deposit, we will send you a booking confirmation and any necessary immigration documents for short-term visa applications. Documents for GSV applications will be sent once the terms and conditions above have been met. We will also send an invoice; the balance of this is due at least 3 weeks before the start of the course.</p> <p>Accommodation details and taxi transfer details (if booked) will be sent around 2 weeks before the start of the course please send us your arrival information as soon as possible.</p>

TERMS & CONDITIONS

- In booking with us, **you agree to accept LSI's Terms & Conditions.**
- If you book via a representative or Educational Tour Operator (ETO), their terms & conditions may apply.
- **A £300 non-refundable deposit is required for all bookings.**
- The £80 registration fee includes materials and course books.
- LSI reserves the right to refuse an enrolment.
- LSI is not liable for loss of tuition or other services caused by factors outside of our control (natural events e.g. flooding, earthquake, storms). Refunds in these instances will not be made.

Before Starting a Course

- If we receive notice of cancellation before the start of a course, all tuition and accommodation fees will be refunded less the £300 deposit.
- If we receive notice of postponement less than 1 week (5 working days) before the planned start of a course, you will lose the £300 deposit and be required to pay another deposit before we can confirm a new start date.
- If you are waiting for a visa and think that you may be delayed, you must let us know at least 1 week before your planned start date or you may lose your deposit and have to pay another £300.
- If your visa application is refused, all accommodation and tuition fees will be refunded (less irrecoverable costs e.g. bank charges and CAS fee) but only when we have seen a copy of the visa refusal letter. The £80 registration fee is non-refundable in any case.

After Starting a Course

- It is LSI's policy that **all tuition fees are non-refundable once the course begins**, so you should **make sure your insurance policy will cover this in case you have to stop your course early.**
- Homestay fees are refundable subject to 1 full week's notice.
- Self-catering fees are refundable subject to 4 weeks' notice.
- If you have a GSV, accommodation fees will only be refunded if you show us documentary evidence that you are enrolled and sponsored by another UK institution or have booked and paid for a flight home. Refunds are usually made to the person who paid the fees (not necessarily to the student). Bank charges are at your expense.
- LSI reserves the right to ask students to leave the school without refunding or crediting tuition fees in the event of misconduct, criminal behaviour or serious attendance problems. Please see the school's website for our disciplinary procedures.
- Unacceptable behaviour in school accommodation may result in students being asked to leave - we cannot guarantee that we will be able to find suitable, alternative accommodation.

BANK DETAILS

All fees are payable, in GBP Sterling, at least 3 weeks in advance to: LANGUAGE SPECIALISTS INTERNATIONAL, National Westminster Bank PLC, Commercial Road Branch, Portsmouth, England. PO1 1EJ.

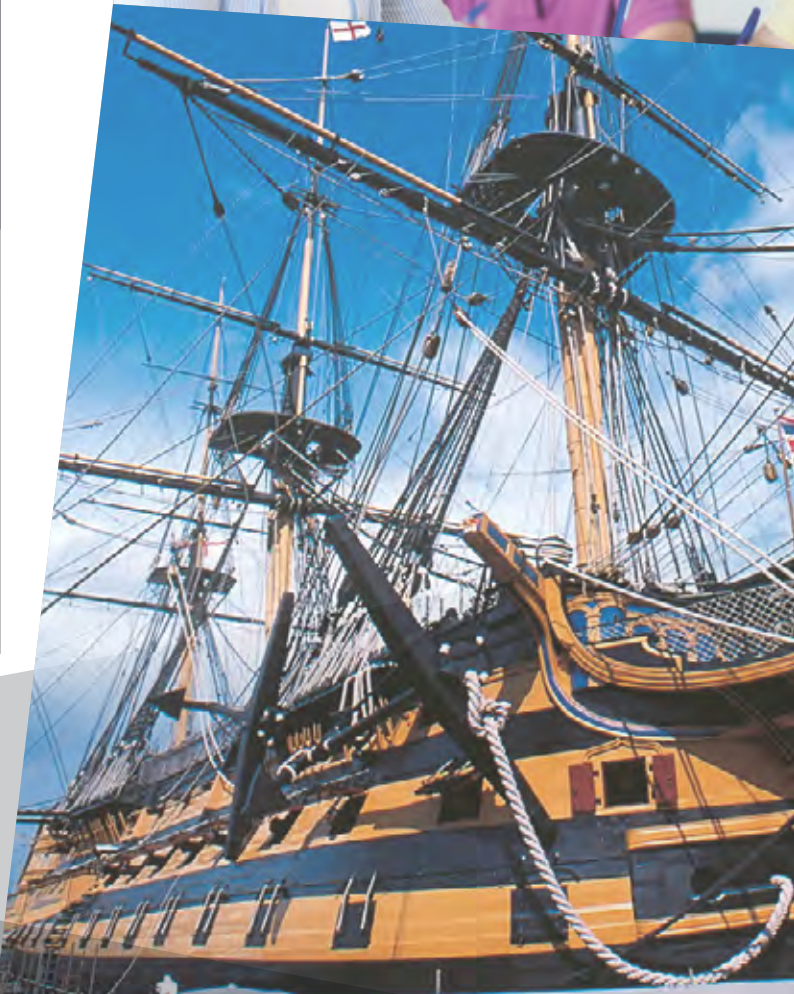
A/c No. 89795482

Sort Code 56-00-64

SWIFT Code NWB KGB 2L

IBAN Code GB15 NWBK 5600 6489 7954 82

Please note that you are responsible for covering the cost of bank charges. To identify your payment quickly and easily, please include the INVOICE NUMBER and STUDENT SURNAME in the details: e.g. '18999-Smith'



2018/19 Pre-Sessional Courses

IMPORTANT SCHOOL DATES

- LSI is open from **Monday 7th January - Friday 20th December 2019**. We re-open on **Monday 6th January 2020**.
- Students can only start on specific dates as stated below.
- Public Holidays: 19th April, 22nd April, 6th May, 27th May, 26th August.
No Pre-Sessional classes on public holidays.

COURSE OPTIONS

COURSE FEES

EPSE1 20 WEEK PRE-SESSIONAL PROGRAMME / 2.0 IELTS BANDS 03/12/18 - 03/05/19 15/04/19 - 30/08/19 05/08/19 - 20/12/19	£6,200
EPSE2 16 WEEK PRE-SESSIONAL PROGRAMME / 1.5 IELTS BANDS 14/01/19 - 03/05/19 13/05/19 - 30/08/19 02/09/19 - 20/12/19	£4,960
PSE A 11 WEEK PRE-SESSIONAL PROGRAMME / 1.0 IELTS BANDS 18/02/19 - 03/05/19 17/06/19 - 30/08/19 07/10/19 - 20/12/19	£3,575
PSE B 7 WEEK PRE-SESSIONAL PROGRAMME / 0.5 IELTS BANDS 18/03/19 - 03/05/19 15/07/19 - 30/08/19 04/11/19 - 20/12/19	£2,275
PSE C (SUMMER ONLY) 4 WEEK PRE-SESSIONAL PROGRAMME / UNCONDITIONAL 05/08/19 - 30/08/19	£1,500

COURSE FEES INCLUDE:

Teaching, all course books and materials and unlimited WiFi at LSI.

AIRPORT TAXI TRANSFER

HEATHROW OR GATWICK AIRPORT

On arrival: £135

On arrival and departure: £210

SOUTHAMPTON EASTLEIGH AIRPORT

On arrival: £70

On arrival and departure: £120



PRIVATELY ARRANGED ACCOMMODATION

Prices start at approximately £90 per week for a room in a shared house, excluding utility charges, council tax or internet.

You will need to find private accommodation yourself.

For advice and tips please visit our website:

www.lsi-portsmouth.co.uk/en/accommodation/finding-your-own-accommodation

The University halls of residence may also be available during the summer period (June - August).

Subject to availability, price available on request.

The halls are on a self-catering basis with shared cooking facilities. Private bathrooms may be available. *Full fees are required at the time of booking and are non-refundable in any case.*

HOMESTAY

£155 (non-summer) /

£165 (summer) pw / extra night £25

- Homestay is on a half-board basis (breakfast and dinner during the week, all meals at weekends).
- Students should arrive at their homestay on Sunday and leave on Saturday.
- We are proud of our ability to recruit the very best homestay families, which is helped by the fact that, in this beautiful and historic university city of 200,000 people, there are very few language schools.
- Summer prices apply from Monday 10th June - Friday 30th August 2019.
- We also offer private home accommodation (more than 4 students in the home).

GENERAL INFORMATION

- The minimum age for Pre-Sessional courses is 18.
- The school is closed on public holidays.
- LSI has a **24-hour emergency phone number**: 0780 339 2476 (or +44 780 339 2476 if phoning from outside Britain).
- You should arrive at school by 08.30am on your first day.
- **INSURANCE: We strongly advise you to take out travel and medical insurance before leaving home. This should cover loss or damage to personal possessions and loss of tuition fees if you have to finish your course early for any reason. As well as private insurance, if you are a European National, please remember to bring your European Health Insurance Card (EHIC)**
- LSI keeps personal information in both electronic and paper format. When requested, this information is passed onto third parties such as the British Council, ISI and UKVI.
- LSI may use photographs or short video clips from school social activities for marketing and promotional materials. You will be asked whether you are happy for us to use images that you may feature in at the start of your course.
- For school rules, policies and procedures, please see our website www.lsi-portsmouth.co.uk/school-policies/
- A minimum of 90% attendance is required in order to pass the Pre-Sessional course
- Please note you will be expected to have your own wireless-enabled laptop computer and printer - this is essential equipment for the course.

VISAS

If you are from the EU, Switzerland, Iceland, Norway or Liechtenstein, you do **not** need a visa and **can** work in the UK. If you come from any other country, you **do** need a visa and **cannot** work in the UK. It is your responsibility to ensure you have the correct type of visa and sufficient duration to study in the UK. There are 2 main types of student visa: General Student Visa (GSV) and Short-Term Student Visa (6 months or 11 months). If you do not have the correct type of visa to study, or lose your right to remain in the UK, any contract with the school will be cancelled and you will not be allowed to study.

If you apply for a GSV, we will only issue you with a CAS number if we are satisfied that you both intend and are able to complete the course of study booked, your Tier 4 application meets UKVI requirements and all your tuition fees and cost of the CAS have been paid in full. We are obliged to inform the Home Office if you do not follow your visa conditions.

Students with a conditional offer from the University of Portsmouth and attending 11-week, 7-week or 4-week Pre-Sessional English courses may apply for a joint CAS which will allow them to be sponsored directly by the University for visa purposes. This visa will cover both the Pre-Sessional and academic programme.

HOW TO BOOK

If you already hold a conditional offer for a degree course with one of our partners, please complete our registration form and email it to admissions@lsi-portsmouth.co.uk

We must also receive a copy of your passport, current Secure English Language Test (SELT) certificate and a copy of your University conditional offer, if applicable.

If you wish to apply for the composite programme (your chosen degree course together with the appropriate 4-week, 7-week or 11-week Pre-Sessional English course), please contact LSI at admissions@lsi-portsmouth.co.uk

In order to process your booking we must receive full course fees. If your offer is a composite unconditional offer, you will need to pay the full course fees to LSI and a deposit of to the University you are applying to. Please contact your University to find out how much you are required to pay.

The payment can be made via a bank transfer (please send us proof of this payment) or by cheque.

After receiving your registration form, required documents and payment, we will send you a booking confirmation and any necessary immigration documents. Documents for visa applications will be sent once the terms and conditions above have been met. Accommodation details and taxi transfer details (if booked) will be sent around 2 weeks before the start of the course – please send us your arrival information as soon as possible.

TERMS & CONDITIONS

- In booking with us, **you agree to accept LSI's Terms & Conditions.**
- If you book via a representative or Educational Tour Operator (ETO), their terms & conditions may apply.
- **Full payment of course fees is required for all bookings.**
- The course fees include materials and course books.
- LSI reserves the right to refuse an enrolment.
- LSI is not liable for loss of tuition or other services caused by factors outside of our control (natural events e.g. flooding, earthquake, storms). Refunds in these instances will not be made.
- Refunds for cancelled places will only be made in the event that you are refused a visa. If this should happen, a copy of the visa refusal letter should be sent to LSI and once received all tuition fees less an administration charge of £300 will be refunded.
- Homestay fees are refundable subject to 1 full week's notice.
- University Halls of Residence fees are non-refundable in any case.
- LSI reserves the right to ask students to leave the school without refunding or crediting tuition fees in the event of misconduct, criminal behaviour or serious attendance problems. Please see the school's website for our disciplinary procedures.
- Students who are asked to leave the course due to poor performance will not be entitled to any refund or credit for the future but may transfer the balance of any outstanding fees to an IELTS preparation course if they wish; an administration charge of £300 will be made for this.
- Unacceptable behaviour in accommodation arranged by the school may result in students being asked to leave – we cannot guarantee that we will be able to find suitable, alternative accommodation.

HOLIDAYS

Students following a Pre-Sessional English Course are not allowed to take holidays.

BANK DETAILS

All fees are payable, in GBP Sterling to: LANGUAGE SPECIALISTS INTERNATIONAL, National Westminster Bank PLC, Commercial Road Branch, Portsmouth, England. PO1 1EJ.

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Please note that you are responsible for covering the cost of bank charges. To identify your payment quickly and easily, please include the INVOICE NUMBER and STUDENT SURNAME in the details: e.g. '18999-Smith'



Accredited by the
BRITISH COUNCIL
for the teaching
of English in the UK

IELTS

International
Association of
Language
Centres
IALC

**Quality
English**

ENGLISHUK
member