2019 Enrolment Information for Adult Programmes

London and Dublin
Course fees
London 2019

When Monday is a public holiday, classes start on the following Tuesday. April 23; May 7, 28; August 27.
£75, except evening classes £25

P20 Standard Private 20 1-3 £1430 / week
P28 Intensive Private 28 1-3 £1815 / week
E28 Intensive with Language £160

£5.25/week - course insurance
£15 - welcome pack
• bank charges
• course insurance
• visa document courier

Accommodation and transfers fees
London 2019

Homestay Supplements
• Special diets: £20/week
• Bookings which include weeks commencing December 24, 31: £25/week.
• Full board supplement for students under age 18: £150/week (Standard/ Premium)

Arrival/departure Accommodation is booked from Saturday to Saturday or Sunday to Sunday. Apartments, studios and hotels can be booked to start on other days.

Extra nights Subject to availability at 17th of weekly Monday.

Two city accommodation For 2 people booking together for the same dates, except Lighthof Hall, where either 2 people can book together or we will place you with another student of the same sex.

Two rooms have 2 single beds, double rooms have 1 bed for 2 people.

Studio and apartment prices For bookings of 7 days or more, 1-6 night prices on request.
Frances King Quality Ratings
• Standard
• Deluxe


PROGRAMME NOTES
Visa document courier £60
Optional medical, travel and course insurance £25/week. Book at: www.guardiansfrancesking.com

Examination fees
IELTS £150
Cambridge FCE £155
Cambridge CAE £160

Courses fees include:
• placement test and assessment
• welcome pack
• school certificate
• use of self-access study facilities

Course fees do not include:
• bank charges
• travel and excursions

Students must buy course books for examination and business English courses as directed by their teachers.


Activities
Some activities, such as guided walks, language workshops and museum visits, are free, others such as restaurant visits, some took attractions and excursions are charged. You can see the activity programme for the current month in Free Time on our website.

Class size
Maximum 14, except Club 8 Professional maximum 8

Ages
Minimum age 16 except Club 8 Professional English – 24 intermediate – 18

Private lessons – 5

Timetable
5 lessons = 30m
8 lessons = 48m
20 lessons = 1h 40m
28 lessons = 2h 30m

Morning – 9 0.30-12.45 Monday to Friday
Afternoon – 20 13.40-17.30 Monday to Friday

Arrival: 10.30-12.45 Monday to Friday

Part-time evening – 5 18.30-20.30 Monday, Thursday, Tuesday, Thursday

Discount for Returning Students
Students who have studied at Frances King before can get a discount on their next course for 3 years. Contact london@francesking.com for details.

Frances King School of English
www.francesking.com
Tel: 020 7870 6533 Email: london@francesking.com Site: www.francesking.com

5-7 Elystan Street, London, W1K 2PY

rob@francesking.com
Tel: 020 7870 6533 Email: london@francesking.com Site: www.francesking.com

Accommodation and transfers fees
London 2019

Accommodation

Residences, Flatshares, Studios and Apartments

A201 A202 A203

A201 Lightfoot Hall: Single Studio Self-Catering (June 30 - August 31) *** £456 / week

A366 The Stay Club: Single Studio Self-Catering ** From £378 / week / person

A367 The Stay Club: Twin Studio Self-Catering ** From £231 / week / person

A368 The Stay Club: Full-Board Supplement £137 / week / person

A301 Lighthof Hall: Single Studio Self-Catering (June 30 - August 31) *** £456 / week

A302 Lighthof Hall: Twin Studio Self-Catering (June 30 - August 31) *** £258 / week

For 2 people booking together for the same dates, except Lighthof Hall, where either 2 people can book together or we will place you with another student of the same sex.

For bookings of 7 days or more, 1-6 night prices on request.
Frances King Quality Ratings
• Standard
• Deluxe

Studios and Apartments

A411 Chelsea Cloisters: 1 Bedroom Apartment (1-2 people), Self-Catering **** £191 / night / studio

A413 Chelsea Cloisters: 2 Bedroom Apartment (2-4 people), Self-Catering **** £215 /night / apartment

A412 Chelsea Cloisters: Studio Apartment (1-4 people), Self-Catering **** £244 / night / apartment

A410 Chelsea Cloisters: Studio (1-2 people), Self-Catering **** £119 /night / studio

A13 Deluxe Single Bed and Breakfast **** £250 / week

A12 Premium Private Bathroom Supplement £45 per week / room

A14 Deluxe Single 2 Dinner Plan **** £200 / week

A910 Citadines: Studio (1-2 people), Self-Catering **** £165 / night / studio

A412 Chelsea Cloisters: 2 Bedroom Apartment (2-4 people), Self-Catering *** £215 /night / apartment

A11 Premium Twin/Double Half-Board *** £220 / week

A10 Premium Twin/Double Hall-board *** £250 / week

A11 Premium Twin/Double Hall-board *** £157 / week / person

A9 Premium Single 4 Dinner Plan *** £225 / week

A8 Premium Twin/Double Bed and Breakfast *** £184 / week

A7 Premium Single Bed and Breakfast *** £192 / week

A6 Premium Single Hall Board *** £214 / week

A5 Standard Single Half-Board *** £214 / week

A4 Standard Twin/Double Bed and Breakfast *** £184 / week

A3 Standard Twin/Double Bed and Breakfast *** £138 / week / person

A2 Standard Single Bed and Breakfast *** £156 / week

A1 Private Home: Single Self-Catering ** £141 / week

A13 Deluxe Single Bed and Breakfast **** £250 / week

A6 Premium Single Hall Board *** £175 / week / person

A6 Premium Single Hall Board *** £157 / week / person

A4 Premium Single 4 Dinner Plan *** £225 / week

A10 Premium Single Hall Board *** £250 / week

A9 Premium Single 4 Dinner Plan *** £225 / week

A10 Premium Single Hall Board *** £250 / week

A11 Premium Twin/Double Hall-board *** £220 / week / person

A8 Premium Twin/Double Bed and Breakfast *** £184 / week

A7 Premium Single Bed and Breakfast *** £192 / week

A6 Premium Single Hall Board *** £214 / week

A5 Standard Single Half-Board *** £214 / week

A4 Standard Twin/Double Bed and Breakfast *** £184 / week

A3 Standard Twin/Double Bed and Breakfast *** £138 / week / person

A2 Standard Single Bed and Breakfast *** £156 / week

A1 Private Home: Single Self-Catering ** £141 / week

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A10 Premium Single Hall Board *** £250 / week

A8 Premium Twin/Double Bed and Breakfast *** £184 / week

A7 Premium Single Bed and Breakfast *** £192 / week

A6 Premium Single Hall Board *** £214 / week

A5 Standard Single Half-Board *** £214 / week

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A2 Standard Single Bed and Breakfast *** £156 / week

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A9 Premium Single 4 Dinner Plan *** £225 / week

A10 Premium Single Hall Board *** £250 / week

A8 Premium Twin/Double Bed and Breakfast *** £184 / week

A7 Premium Single Bed and Breakfast *** £192 / week

A6 Premium Single Hall Board *** £214 / week
Course fees
Dublin 2019

Registration fee €75

<table>
<thead>
<tr>
<th>Code</th>
<th>Course</th>
<th>Lessons per week</th>
<th>Timetable</th>
<th>Price per week</th>
<th>Minimum level</th>
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<tbody>
<tr>
<td>E20</td>
<td>Standard General English Morning</td>
<td>20</td>
<td>Morning 1-24</td>
<td>€220 €210 €200 €180 €160</td>
<td>A1</td>
</tr>
<tr>
<td>E20A</td>
<td>Standard General English Afternoon 20</td>
<td>Afternoon</td>
<td>Every Monday</td>
<td>€180 €170 €160 €150 €140</td>
<td>A2</td>
</tr>
<tr>
<td>E28</td>
<td>Intensive with Language for You Morning &amp; Afternoon</td>
<td>28</td>
<td>Morning &amp; Afternoon</td>
<td>€395 €385 €375 €365 €315</td>
<td>A2</td>
</tr>
<tr>
<td>ELA28</td>
<td>Intensive with Language in Action 28</td>
<td>Morning &amp; Afternoon</td>
<td>Every Monday</td>
<td>€395 €385 €375 €365</td>
<td>A2</td>
</tr>
<tr>
<td>AY20</td>
<td>Standard Academic Year Morning</td>
<td>20</td>
<td>Morning</td>
<td>€160</td>
<td>A1</td>
</tr>
<tr>
<td>AY20A</td>
<td>Standard Academic Year Afternoon 20</td>
<td>Afternoon</td>
<td>Every Monday</td>
<td>€140</td>
<td>A2</td>
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<tr>
<td>AY28</td>
<td>Intensive Academic Year Morning &amp; Afternoon</td>
<td>28</td>
<td>Morning &amp; Afternoon</td>
<td>€116</td>
<td>A2-B2</td>
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<tr>
<td>WS20</td>
<td>Standard Work and Study Morning</td>
<td>20</td>
<td>Morning</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>WS200</td>
<td>Standard Work and Study Afternoon 20</td>
<td>Afternoon</td>
<td>Every Monday</td>
<td>-</td>
<td>-</td>
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</tbody>
</table>

Course fees do not include:
- bank charges
- travel and excursions
- course books - €35 for course book

EXTRA FEES:
- Examination fees:
  - IELTS €210
  - Cambridge CAE €190
  - Cambridge C1 €190
- TIE €110
- Residences and Flatshares: €270 / week / person
- Studios and Apartments: €250 / week
- Homestays: €205 / week
- Apartments shared with Frances King Students: €125 / week
- Private lessons: €125 / week
- Internship Programme Placement Fee: €252

PROGRAMME NOTES
- Optional medical, travel and course insurance - €135, up to 12 weeks €50
- To book your insurance contact dublin@francesking.com

Examination fees

- IELTS €210
- Cambridge FCE €190
- Cambridge CAE €190
- TIE €110

Courses fees include:
- placement test and assessment
- welcome pack
- school certificate
- use of Study Centre

Course fees do not include:
- Homestay Supplements
- Optional medical, travel and course insurance (minimum rate €135, up to 12 weeks €50)
- Additional accommodation (minimum rate €205 / week)
- Additionalima and transfers fees
Dublin 2019

Accommodation and transfers fees
Dublin 2019

<table>
<thead>
<tr>
<th>Code</th>
<th>Accommodation type</th>
<th>Star rating</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>D4</td>
<td>Private Home Single/Twin/Double, Self-Catering</td>
<td>**</td>
<td>€185 / week / person</td>
</tr>
<tr>
<td>D5</td>
<td>Standard Single, Half-Board</td>
<td>**</td>
<td>€205 / week / person</td>
</tr>
<tr>
<td>D6</td>
<td>Standard Twin/Double, Half-Board</td>
<td>**</td>
<td>€205 / week / person</td>
</tr>
<tr>
<td>D1</td>
<td>Premium Single, Half-Board</td>
<td>***</td>
<td>€225 / week / person</td>
</tr>
<tr>
<td>D2</td>
<td>Premium Twin/Double, Half-Board</td>
<td>***</td>
<td>€225 / week / person</td>
</tr>
<tr>
<td>D3</td>
<td>Premium Homestay, Private-Bathroom Supplement</td>
<td>**</td>
<td>€65 / week / room</td>
</tr>
<tr>
<td>D6</td>
<td>Deluxe Single, Half-Board</td>
<td>****</td>
<td>€250 / week / person</td>
</tr>
<tr>
<td>D9</td>
<td>Deluxe Twin/Double, Half-Board</td>
<td>****</td>
<td>€270 / week / person</td>
</tr>
</tbody>
</table>

ACCOMMODATION NOTES
- Homestay Supplements
  - Special diets: €50 / week
  - Bookings which includes weeks commencing December 24, 31, 6/40 / week
- Arrival/departure Accommodation is booked from Saturday to Sunday or Tuesday to Sunday. Apartments, studios and hotels can be booked to start on other days.
- Extra nights
  Subject to availability at 1/7th of weekly fees.
- Twin/double accommodation
  - For 2 people booking together for the same dates, except Bagpott Street, where either 2 people can book together or we will place you with another student of the same sex.
- Twin rooms have 2 single beds, double rooms have 1 bed for 2 people.
- Studio and apartment prices:
  Prices vary depending on length of stay. Please check prices and availability with our bookings department.

Frances King Quality Ratings

- Budget
- Standard
- Premium
- Deluxe

Students who have studied at Frances King before may book together for the same dates, except Baggot Street, where either 2 people can book together or we will place you with another student of the same sex.
- Apartments shared with Frances King students. All rooms have double beds.
- Apartments shared with Frances King students.

Internship Programme Placement Fee: €252

Extra

- Price is for minimum occupancy. A charge of €90 per week applies for each additional occupant.
- When the price is stated as “from”, this is the lowest price possible at quiet times. At busy times, such as summer, and for late bookings, prices will be higher. Please check with us.

Transfers

<table>
<thead>
<tr>
<th>Transfers (from/to)</th>
<th>Price / Service Transfer</th>
</tr>
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<tbody>
<tr>
<td>1-2 people travelling to same address</td>
<td>€60 / transfer</td>
</tr>
<tr>
<td>3-5 people travelling to same address</td>
<td>€145 / transfer</td>
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</tbody>
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ACCOMMODATION NOTES
- Home Study Supplements
  - Special diets: €50 / week
  - Bookings which includes weeks commencing December 24, 31, 6/40 / week
- Arrival/departure Accommodation is booked from Saturday to Sunday or Tuesday to Sunday. Apartments, studios and hotels can be booked to start on other days.
- Extra nights
  Subject to availability at 1/7th of weekly fees.
- Twin/double accommodation
  - For 2 people booking together for the same dates, except Bagpott Street, where either 2 people can book together or we will place you with another student of the same sex.
- Twin rooms have 2 single beds, double rooms have 1 bed for 2 people.
- Studio and apartment prices:
  Prices vary depending on length of stay. Please check prices and availability with our bookings department.

Frances King Quality Ratings

- Budget
- Standard
- Premium
- Deluxe

Students who have studied at Frances King before may book together for the same dates, except Baggot Street, where either 2 people can book together or we will place you with another student of the same sex.
- Apartments shared with Frances King students. All rooms have double beds.
- Apartments shared with Frances King students.

Internship Programme Placement Fee: €252

Extra

- Price is for minimum occupancy. A charge of €90 per week applies for each additional occupant.
- When the price is stated as “from”, this is the lowest price possible at quiet times. At busy times, such as summer, and for late bookings, prices will be higher. Please check with us.

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Riverside Residences and Flatshares

- Single Self-Catering
  - €270 / week / person
- Double Self-Catering
  - €300 / week / person
- Studio Self-Catering
  - €250 / week / person

Prices vary depending on length of stay. Please check prices and availability with our bookings department.

Apartments shared with Frances King students.

All rooms have double beds.
- Apartments shared with Frances King students.

Internship Programme Placement Fee: €252

Extra

- Price is for minimum occupancy. A charge of €90 per week applies for each additional occupant.
- When the price is stated as “from”, this is the lowest price possible at quiet times. At busy times, such as summer, and for late bookings, prices will be higher. Please check with us.

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ENROLLMENT
You can book in the following ways:
1. Online at https://www.francesking.com/
   Tel: 020 7970 6533
   Dublin: 26 Merrion Square, Dublin 2
   Tel: 01 486 8000
   • Take a test, pay a deposit and reserve a place on the next course.
   • Please bring your passport/ID card with you to make a booking.

PAYMENT
You must send payment with your enrolment. We can confirm your course or accommodation booking and send a letter of confirmation when you have paid your fee.

• Calculation of fees (£ or €) is based on the previous year’s fees.
• You can pay by:
  - Credit Card (Visa or MasterCard). Please request a card authorisation form or pay online at:
    Frantisek King School of English
    London: https://secure.francesking.com/payment-london
    Dublin: https://secure.francesking.com/payment-dublin
  - Electronic transfer (IBAN)
    - Please make certain that your name appears clearly on the bank transfer.
    - Frances King is not responsible for any bank transfer charges. Payment
      must be made to the person or organisation that paid in the first instance.
    - For further details, please contact:
      Brussels - 0496/35 23 90
      London - 020 7970 6533
      Dublin - 01 486 8000

INSURANCE
Before you arrive in the UK/Ireland, you should take out insurance for your own financial and personal safety. EU nationals should bring their European Health Insurance Card (EHIC) to ensure access to health care services.

• You can take out your own insurance or the International Student Policy offered by
  Guard. We recommend taking out an insurance policy at the outset of your course.
• Learner Protection Insurance is included in the Dublin Work & Study Course but you will need health and travel insurance

CANCELLATION
For further details, please contact:

- London: 77 Gloucester Road, London SW7 4JS
  Tel: 020 7970 6533
- Dublin: 26 Merrion Square, Dublin 2
  Tel: 01 486 8000

In the event of insufficient enrolments for a course, the school reserves the right to cancel the course. We will give a written notice to all students. The school will refund all fees less the registration fee £75/€75 and the deposit: £200 (London) / €200 (Dublin).

Insurance information
- www.guardinsurance.com/college/london
- www.guardinsurance.com/college/dublin
- www.guardinsurance.com/college/dublin-ireland

ACCOMMODATION INFORMATION
First and second choice of accommodation
Please always include a second choice of accommodation on the Enrolment Form. When you arrive in the UK/Ireland, your accommodation is not available we will book the next available one.

Arrangement arrangements
In the event of insufficient enrolments Frances King will act as agent for the supplier, as principal or a sub-agent. The status of Frances King in relation to specific accommodation is detailed on enrolment. Frances King will not be held responsible for payment of any tax claimed from students by UK, Irish or foreign authorities.

ALTERNATIVE ACCOMMODATION
For alternative accommodation, please contact the school. In the event of insufficient enrolments for a course, the school reserves the right to cancel the course. We will give a written notice to all students. The school will refund all fees less the registration fee £75/€75 and the deposit: £200 (London) / €200 (Dublin).

After arrival if you cancel your course after arrival in the country, there is no refund of:  
• Course credits may be given at the school’s discretion.
• No credit for course cancelled during the first 4 weeks
• If the course is longer than 4 weeks, you must give advance notice to cancel or postpone your course
• Credits are not transferable and must be used within 1 year
• You may request a letter of supervision outside class times. If closer supervision is required, we recommend our
  - Private Lessons

Refunds
• You can book in the following ways:
  - Book in the following ways:
    - Online at:
      Frantisek King School of English
      London: https://secure.francesking.com/payment-london
      Dublin: https://secure.francesking.com/payment-dublin

ACCOMMODATION INFORMATION
First and second choice of accommodation
Please always include a second choice of accommodation on the Enrolment Form. When you arrive in the UK/Ireland, your accommodation is not available we will book the next available one.

Arrangement arrangements
In the event of insufficient enrolments Frances King will act as agent for the supplier, as principal or a sub-agent. The status of Frances King in relation to specific accommodation is detailed on enrolment. Frances King will not be held responsible for payment of any tax claimed from students by UK, Irish or foreign authorities.

CANCELLATION
a) Cancellation of group courses
Before arrival: 
• If you want to cancel your booking before starting your course or before arrival in the country, you must send a copy of your visa refund letter issued by the respective Embassy/Consult. All course fees will be refunded less registration fee £75/€75 and the deposit: £200 (London) / €200 (Dublin).
• If you want to cancel your booking during the first 4 weeks of your course, you must send a copy of your visa refund letter issued by the respective Embassy/Consult.

b) Cancellation of private lessons
• You must give 1 week’s notice in writing. You may apply for a credit for the unused part of your course. This may be used as part payment towards any Frances King course within 12 months of our confirmation. Cancellation must be made in writing by you during the Cancellation Period. We will not start providing services to you during the Cancellation Period unless you do so in writing. We will refund your deposit within 14 days of the date of your cancellation request.

c) Cancellation of accommodation
• To postpone your arrival you must give 48 hours’ notice (during office hours 9:00 – 17:00, Monday – Friday).
• You must give 4 weeks’ notice to cancel a stay of 15-29 nights, otherwise a cancellation fee will be charged of 6 nights.

d) Non-arrival
• If you want to cancel your booking after arrival in the country, there is no refund of:  
  - Non-arrival

e) Non-arrival
• If you want to cancel your booking after arrival in the country, there is no refund of:  
  - Non-arrival

• You must give 1 week’s notice in writing. You may apply for a credit for the unused part of your course. This may be used as part payment towards any Frances King course within 12 months of our confirmation. Cancellation must be made in writing by you during the Cancellation Period. We will not start providing services to you during the Cancellation Period unless you do so in writing. We will refund your deposit within 14 days of the date of your cancellation request.

f) Refunds
• Course and accommodation refunds may take up to 85 days to process. Refunds cannot be processed until the school has paid in full for all services booked. Refunds will only be made to the person that paid the institution in full.
Guide to English levels

<table>
<thead>
<tr>
<th>Your present level of English</th>
<th>CEFR</th>
<th>IELTS</th>
<th>Cambridge</th>
<th>TOEIC</th>
<th>BEC</th>
<th>TOEFL (Paper)</th>
<th>TOEFL (IBT)</th>
</tr>
</thead>
<tbody>
<tr>
<td>I speak English fluently and understand almost everything, although I sometimes have difficulty with very colloquial English</td>
<td>Proficiency</td>
<td>C2</td>
<td>8.0</td>
<td>CPE</td>
<td>850-975</td>
<td>625-680 (600)</td>
<td>116-120</td>
</tr>
<tr>
<td>I am fluent and confident in expressing myself although I sometimes have problems with more complex ideas or unfamiliar situations</td>
<td>Advanced</td>
<td>C1</td>
<td>7.0-7.5</td>
<td>CAE</td>
<td>750-850</td>
<td>575 (550)</td>
<td>94-115</td>
</tr>
<tr>
<td>I speak well but not fluently in a variety of situations, I can express quite complex ideas, but I find it difficult to understand fast speech of native speakers</td>
<td>Upper Intermediate</td>
<td>B2</td>
<td>5.5-6.5</td>
<td>FCE</td>
<td>450-750</td>
<td>525 (500)</td>
<td>47-93</td>
</tr>
<tr>
<td>I understand and speak quite well in familiar everyday situations</td>
<td>Intermediate</td>
<td>B1</td>
<td>4.0-5.0</td>
<td>PET</td>
<td>300-450</td>
<td>475 (450)</td>
<td>32-46</td>
</tr>
<tr>
<td>I can understand and speak basic English in familiar situations</td>
<td>Elementary</td>
<td>A2</td>
<td>3.5</td>
<td>KET</td>
<td>125-300</td>
<td>425</td>
<td>29-31</td>
</tr>
<tr>
<td>I speak very little English</td>
<td>Beginner</td>
<td>A1</td>
<td>3 or below</td>
<td></td>
<td></td>
<td>0-125</td>
<td></td>
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<tr>
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<td>Complete Beginner</td>
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